

Occupational Employment Projections, Year 2002 Projected to Year 2012
Northeast Mississippi Community College District

Standard Occupational Classification (SOC)		2002 Employment	2012 Projected Employment	Projected Employment Growth 2002 to 2012		Total Projected Avg. Annual Job Openings
Code	Occupation			Number	Percent	
43-0000	Office and Administrative Support Occupations	6,980	7,470	490	7.0%	230
43-1000	Supervisors, Office and Administrative Support Workers	550	590	40	7.3%	15
43-1011	First-Line Supervisors/Managers of Office and Administrative Support Workers	550	590	40	7.3%	15
43-2000	Communications Equipment Operators	70	50	-20	-28.6%	0
43-2011	Switchboard Operators, Including Answering Service	40	40	0	0.0%	0
43-2021	Telephone Operators	30	10	-20	-66.7%	0
43-3000	Financial Clerks	1,230	1,340	110	8.9%	45
43-3011	Bill and Account Collectors	70	90	20	28.6%	5
43-3021	Billing and Posting Clerks and Machine Operators	120	130	10	8.3%	5
43-3031	Bookkeeping, Accounting, and Auditing Clerks	600	630	30	5.0%	15
43-3051	Payroll and Timekeeping Clerks	100	110	10	10.0%	5
43-3061	Procurement Clerks	20	20	0	0.0%	0
43-3071	Tellers	320	360	40	12.5%	20
43-4000	Information and Record Clerks	1,260	1,480	220	17.5%	50
43-4021	Correspondence Clerks	10	10	0	0.0%	0
43-4031	Court, Municipal, and License Clerks	50	50	0	0.0%	0
43-4051	Customer Service Representatives	360	450	90	25.0%	15
43-4061	Eligibility Interviewers, Government Programs	40	40	0	0.0%	0
43-4071	File Clerks	70	70	0	0.0%	0
43-4081	Hotel, Motel, and Resort Desk Clerks	70	80	10	14.3%	5
43-4111	Interviewers, Except Eligibility and Loan	90	120	30	33.3%	5
43-4121	Library Assistants, Clerical	10	10	0	0.0%	0
43-4131	Loan Interviewers and Clerks	50	40	-10	-20.0%	0
43-4141	New Accounts Clerks	40	50	10	25.0%	0
43-4151	Order Clerks	80	70	-10	-12.5%	0

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43-4161	Human Resources Assistants, Except Payroll and Timekeeping	50	60	10	20.0%	0
43-4171	Receptionists and Information Clerks	300	380	80	26.7%	15
43-4999	Misc. Financial, Information, and Record Clerks	40	40	0	0.0%	0
43-5000	Material Recording, Scheduling, Dispatching, and Distributing Workers	1,800	1,860	60	3.3%	60
43-5011	Cargo and Freight Agents	10	10	0	0.0%	0
43-5021	Couriers and Messengers	30	30	0	0.0%	0
43-5031	Police, Fire, and Ambulance Dispatchers	50	50	0	0.0%	0
43-5032	Dispatchers, Except Police, Fire, and Ambulance	60	60	0	0.0%	0
43-5041	Meter Readers, Utilities	70	60	-10	-14.3%	0
43-5051	Postal Service Clerks	30	30	0	0.0%	0
43-5052	Postal Service Mail Carriers	170	180	10	5.9%	5
43-5053	Postal Service Mail Sorters, Processors, and Processing Machine Operators	20	20	0	0.0%	0
43-5061	Production, Planning, and Expediting Clerks	140	170	30	21.4%	5
43-5071	Shipping, Receiving, and Traffic Clerks	440	460	20	4.5%	10
43-5081	Stock Clerks and Order Fillers	720	720	0	0.0%	25
43-5111	Weighers, Measurers, Checkers, and Samplers, Recordkeeping	60	70	10	16.7%	5
43-5199	Misc. Material Recording, Scheduling, Dispatching, and Distributing Workers	10	10	0	0.0%	0
43-6000	Secretaries and Administrative Assistants	1,200	1,230	30	2.5%	25
43-6011	Executive Secretaries and Administrative Assistants	220	240	20	9.1%	5
43-6012	Legal Secretaries	60	70	10	16.7%	5
43-6013	Medical Secretaries	70	70	0	0.0%	0
43-6014	Secretaries, Except Legal, Medical, and Executive	850	840	-10	-1.2%	15
43-9000	Other Office and Administrative Support Workers	880	920	40	4.5%	25
43-9011	Computer Operators	50	40	-10	-20.0%	0
43-9021	Data Entry Keyers	80	70	-10	-12.5%	0

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43-9022	Word Processors and Typists	40	30	-10	-25.0%	0
43-9041	Insurance Claims and Policy Processing Clerks	30	40	10	33.3%	0
43-9051	Mail Clerks and Mail Machine Operators, Except Postal Service	20	20	0	0.0%	0
43-9061	Office Clerks, General	590	650	60	10.2%	20
43-9071	Office Machine Operators, Except Computer	30	30	0	0.0%	0
43-9999	Misc. Secretaries, Administrative Assistants, and Other Office Support Workers	50	50	0	0.0%	0